

## **Business Program Articulation Agreement**

between  
Community College of Baltimore County  
and  
College of Notre Dame of Maryland

### **I. PURPOSE**

The College of Notre Dame of Maryland, Inc. (Notre Dame) and Community College of Baltimore County (CCBC) enter into this Articulation Agreement (Agreement) so that students enrolled in eligible transfer Associate degree programs in Business (A.A and A.A.S.) will have a clear understanding of how their credits will transfer to Notre Dame in all of the undergraduate programs - Women's College and the Accelerated/Weekend College (part-time programs).

This Agreement facilitates the transfer of prospective graduates and graduates of CCBC to Notre Dame and provides valuable advising tools for the student's first two years of study at the community college. Students need to receive their Associate degree prior to enrolling at Notre Dame to be eligible for consideration under this agreement. The Articulation Agreement outlines the transfer of courses applicable to the Business Administration and Business Management requirements.

### **II. ASSIGNED RESPONSIBILITIES**

#### **A. Notre Dame will:**

1. Accept the Business requirements that CCBC students complete for their A.A. or A.A.S. degree as outlined in the Business Administration and Business Management Articulation document included with this agreement as Attachment #1 and Attachment #2 and as stated in the Notre Dame Transfer Policy.
2. Accept transfer-appropriate courses with a grade of "C" or better, up to a maximum of 64 credits in transfer.
3. Continue working with CCBC on detailed articulation agreements that provide guidelines on additional program to program transfer.
4. Provide opportunities for CCBC students to participate in activities on the Notre Dame campus.
5. Provide concurrent advisement opportunities for CCBC students.
6. Award scholarships to qualified transfer students as outlined in the Notre Dame *Learn for Life* and Financial Aid brochures.
7. Provide assistance throughout the financial aid process and distribute information on external scholarships targeted to transfer students.

**B. CCBC will:**

1. Provide opportunities for Notre Dame Admission's personnel to meet with qualified students.
2. Publicize activities and programs held on the Notre Dame campus.
3. Publicize this articulation agreement and notify prospective qualified students of this opportunity.

**C. Jointly CCBC and Notre Dame will:**

1. Designate appropriate officials to review this Agreement annually to make any changes that are mutually agreed to by the parties as needed. This would include the continuing development of program to program articulation guidelines.

### **III. ADMISSIONS**

- A. Students desiring to enter the bachelor's degree program(s) must apply to Notre Dame and meet the requirements for admission to these programs as indicated on the College's website and/or the current College catalog.
- B. Students must be admitted as a degree seeking student to be eligible for participation under this articulation agreement.
- C. Notre Dame will be responsible for handling admission of students, and the decision of the Notre Dame Admission's staff will be final.

### **IV. TERMS AND CONDITIONS**

**A. LIABILITY**

1. CCBC shall save, defend, indemnify, and hold Notre Dame, its officers, trustees, employees, and agents harmless for any and all claims, actions and suits for bodily injury, death or property damage arising under this Agreement or any extension thereof, unless caused by the willful misconduct of Notre Dame, its employees, contractors, or agents.
2. Notre Dame shall save, defend, indemnify, and hold CCBC, its officers, trustees, employees, and agents harmless for any and all claims, actions and suits for bodily injury, death or property damage arising solely from Notre Dame's willful misconduct in performing its obligations under this Agreement or any extension thereof.

**B. TERM AND RENEWAL**

1. This Agreement shall have an initial term of two (2) years beginning on the date signed below by both College presidents. Unless terminated pursuant to the terms outlined below, this Agreement is self-renewing and the program will continue for consecutive one-year periods.

**C. TERMINATION CLAUSE**

1. Either party may terminate this Agreement at the end of the initial term or at the end of a renewed term by giving the other party at least one year prior written notice. Such termination, however, will not apply to students already accepted to the Notre Dame.

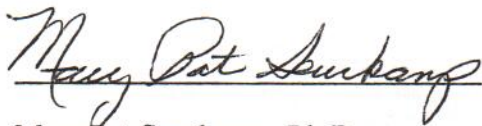
2. This Agreement may be terminated by either party at any time due to a material default of its terms by the other as long as the default has not been cured within a ninety (90) day period from written notice of the default.

**D. MISCELLANEOUS**

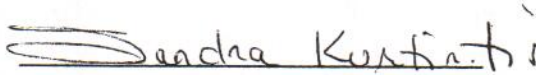
1. This Agreement is not assignable but shall bind the corporate successors of Notre Dame and CCBC.
2. This Agreement will not create an employment or partnership relationship between Notre Dame and CCBC.
3. No amendment to this Agreement shall be valid and binding unless in writing signed by both parties.
4. Notice of any action taken by either party and required to be reported to the other party under this Agreement shall be mailed, certified delivery, to the other party at the College's main address.

**College of Notre Dame of Maryland**

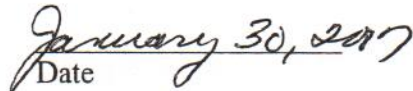
**The Community College of Baltimore County**

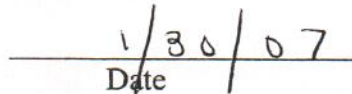


Mary Pat Seurkamp, Ph.D.  
President



Sandra L. Kurtinitis, Ph.D.  
President

  
Date

  
Date