

**ACADEMIC PROGRAM ARTICULATION AGREEMENT BETWEEN
Howard Community College
AND
Notre Dame of Maryland University REGARDING TRANSFER FROM
Associates of Arts in Visual Arts
TO Bachelor of Arts in Art**

This Academic Program Articulation Agreement (“Agreement”) is entered into by and between Howard Community College (the “Sending Institution”) and Notre Dame of Maryland University (the “Receiving Institution”) (collectively, the “Institutions”) to facilitate the transfer of academic credits from [Associates of Art in Visual Arts, including degree, HEGIS 491001, and CIP code 24.0101 at Sending Institution] for the completion of Bachelor of Arts in Art [, including degree, HEGIS 1001, and CIP code 50.0702 at Receiving Institution] (the “Program(s)”).

A. Qualifying Students

This Agreement pertains to the transfer of “Qualifying Students”, *i.e.*, those students who:

1. Have successfully completed the program at the Sending Institution;
2. Are enrolled in the Sending Institution, in good standing; and
3. Are accepted for admission to the Receiving Institution
4. Are able to be admitted and attend the Women’s College

B. Responsibilities of the Institutions

The Institutions agree to implement the transfer of Qualifying Students in accordance with applicable law and the following requirements and protocols:

1. A Qualifying Student may transfer from the Transferring Institution into the Receiving Institution for the completion of the Program.
2. Courses that the Receiving School will accept credits for towards completion of the Program include:

Sending Institution Course			Receiving Institution Comparable Course			
Course Number	Course Name	Credits	Course Number	Course Name	Credits	Applied to*
ENGL 121	College Composition	3	ENG 101	English Composition	3	General Education
ARTS 100	Foundations in Visual Arts	1			1	General Elective
ARTS 101	Two-Dimensional Art and Design	3	ART 102	Color and Design	3	Major Requirement
ARTS 102	Three-Dimensional	3	ART 103	Three-Dimensional Design	3	Major Requirement

	Art and Design					
Gen. Ed	Social and Behavioral Science – Critical and Creative Thinking Core	3		Social Science Elective	3	General Education
Gen. Ed.	Mathematics – Quantitative Reasoning	3		Mathematics Elective	3	General Education
ARTS 103	Drawing I: Observation and Invention	3	ART 101	Drawing I	3	Major Requirement
ARTS 104	Digital Fundamentals	3			3	General Elective
ARTS 105	OR Time Based Media	3	DMA-201	Time Based Media	3	General Elective
Gen. Ed.	Arts and Humanities – Critical and Creative Thinking Core	3		Thinking Critically and Analytically	3	General Education
Gen. Ed.	Biological and Physical Sciences-Scientific Reasoning Core	3			3	General Education
Gen. Ed.	Technological Literacy Core	3			3	General Elective
ARTS 190	Foundations Portfolio	1		General Elective	1	General Elective
ARTS 260	Survey of Western Arts: Prehistory to Middle Ages	3	ART 120	Survey I	3	Major Requirement
Gen. Ed.	Biological and Physical Science – Scientific Reasoning Core with Lab	4		Natural Science with Lab	4	General Education

Gen. Ed.	Information Literacy Core	3			3	General Education
ARTS 261	Survey of Western Art: Renaissance to Present Day	3	ART 121	Survey II	3	Major Requirement
Gen. Ed.	Oral Communication	3	COM 106	Introduction to Communications	3	General Education
Gen. Ed.	Social and Behavioral Science – Global Competency	3		History	3	General Education
Visual Arts students need to complete three (nine credits) studio arts courses at the 200 level. Please see an advisor to enroll in a studio arts course not included in the area of study but recommended for transfer to NDMU.						
ARTS 200	Painting I	3	ART 101	Painting I	3	Major Requirement
ARTS 220	Photography : Digital I	3	ART 162	Digital Photography I	3	Major Requirement
ARTS 222	Photography : Film I	3	ART 109	Basic Photography	3	Major Requirement
ARTS 250	Digital Methods: Illustration and Compositing	3			3	General Elective
ARTS 251	Digital Methods: Structure and Message	3	DMA-101	Graphic Design I	3	General Elective
Studio Majors						
ARTS 202	Painting Studio: Watercolor	3	ART 204	Watercolor	3	Studio Requirement
ARTS 210	Drawing II: Observation and Composition	3	ART201	Drawing II	3	Major Requirement
ARTS 230	Printmaking I	3	ART 205	Printmaking	3	Major Requirement
ARTS 211	Drawing Studio: The Human Form	3	ART-321	Life Drawing I		Studio Elective
For Art Education Majors						
ARTS 240	Ceramics I	3	ART 247	Ceramics	3	Major Requirement
For Photography Majors						

ARTS 221	Photography : Digital II	3	ART-419	Digital Photography II	3	Photo Elective
ARTS 264	Survey of Photography : Past to Present	3	ART-342	History and Aesthetics of Photography	3	Photo Requirement
The following courses may be applied to the Arts and Humanities, Critical & Creative Thinking general education core category						
ARTS 110	Art Appreciation	3			3	General Elective
ARTS 120	Introduction to Painting	3			3	General Elective
ARTS 121	Introduction to Digital Photography	3			3	General Elective
ARTS-122	Introduction to Film Photography	3			3	General Elective
ARTS-123	Introduction to Printmaking	3			3	General Elective
ARTS-124	Introduction to Ceramics	3			3	General Elective
ARTS-125	Introduction to Digital Art	3			3	General Elective

*Receiving Institution must indicate if course is applied to General Education, Program/Major requirements, or General Elective.

- Both institutions will abide by all Maryland COMAR regulations concerning the transfer and applicability of general education requirements. Students who transfer to Notre Dame Maryland University prior to earning an associate of arts degree from Howard Community College will be eligible to have their Notre Dame Maryland University transcript evaluated by Howard Community College in order to be considered for participation in the reverse transfer process. Students who meet Howard Community College’s associate degree requirements will be awarded an associate of arts degree.
- The Receiving Institution shall designate, and shall provide to the Sending Institution, the contact information for a staff person at the Receiving Institution who is responsible for the oversight of the transfer of Qualifying Students. The Sending Institution shall designate, and shall provide to the Receiving Institution, the contact information for a staff person at the Sending Institution who is responsible for the oversight of the transfer of Qualifying Students.

	Sending Institution	Receiving Institution
Name of staff person responsible for oversight	Valerie Vidal	Dr. Suzan Harkness

Title of staff person	Director of Advising	Associate Vice President for Academic Affairs and Assessment (AVPAAA)
Email address	transfer@howardcc.edu	sharkness@ndm.edu
Telephone Number	443-518-1200	410-532-5316

Should the staff person or position change, the institution will promptly provide new contact information to the partner institution and inform the Maryland Higher Education Commission of the change.

Additional contact information:

[Role & Responsibilities of persons listed here]	Sending Institution	Receiving Institution
Name of person	Steven Silberg	Professor Geoff Delanoy
Title of person	Chair, Visual Arts	Chair, Art Department
Email address	ssilberg@howardcc.edu	gdelanoy@ndm.edu
Telephone Number	443-518-4870	410-532-5582

5. If the Qualifying Student is using federal Title 38 VA Education Benefits (GI Bill® Education Benefits), the Institutions shall adhere to all applicable U.S. Department of Veterans Affairs' regulations, including the regulations governing the awarding prior credit, as regulated under Title 38, Code of Federal Regulations, Sections 21.4253(d)(3) and 21.4254(c)(4).
6. The parties will comply with all provisions of the federal Family Educational Rights and Privacy Act ("FERPA") in all disclosures of FERPA protected information between HCC and UB. For example, the parties may be able to share personally identifiable information from a student's record for purposes related to a student's enrollment or transfer, per 34 C.F.R §§ 99.31 (a)(2) and 99.34. Also consistent with FERPA, the parties shall use reasonable methods to ensure that they provide only those education records that are necessary to the purpose for the disclosure as permitted under FERPA. Nothing in this Agreement may be construed to allow the parties to maintain, use, disclose, or share student record information in a manner not allowed under applicable laws or regulations.
7. Each Institution shall adhere to all applicable transfer requirements set forth in the Annotated Code of Maryland and the Code of Maryland Regulations.
8. Each Institution shall advise students regarding transfer opportunities under this Agreement and shall advise students of financial aid opportunities and implications associated with the transfer.

9. Should either Institution make changes to program requirements, the institution will inform the partner institution immediately. The articulation agreement should be updated to reflect the changes and forwarded to the Maryland Higher Education Commission.

C. Term and Termination

1. This agreement shall be effective on the date that it is signed by the appropriate and authorized representatives of each Institution.
2. Either Institution may, at its sole discretion, terminate this Agreement upon delivering 90 days written notice to the other Institution and the Maryland Higher Education Commission. HCC students who have identified NDMU as their preferred transfer institution and plan to transfer following the current academic year would be grandfathered into this Agreement.
3. Both Institutions agree to meet once every [3] year(s) to review the terms of this agreement.

D. Amendment

1. This Agreement constitutes the entire understanding and agreement of the Institutions with respect to their rights and obligations in carrying out the terms of the Agreement and supersedes any prior or contemporaneous agreements or understandings.
2. This Agreement may be modified only by written amendment executed by both Institutions.

E. Governing Law

This Agreement shall be governed by, and construed in accordance with, the laws of the State of Maryland.

F. Counterparts

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement.

G. Notice of Agreement

1. The Institutions agree to provide a copy of this Agreement, with any amendments, to the Maryland Higher Education Commission.
2. The Institutions agree to provide copies of this Agreement to all relevant individuals and departments of the Institutions, including but not limited to students, academic department chairs participating in the transfer, offices of the president, registrar's offices, admissions and advising office and financial aid offices.

H. No Third-Party Beneficiaries

There are no third-party beneficiaries to this Agreement.

I. Representations and Warranties of the Parties

Both Institutions represent and warrant that the following shall be true and correct as of the Effective Date of this Agreement, and shall continue to be true and correct during the term of this Agreement:

1. The Institutions are and shall remain in compliance with all applicable federal, state, and local statutes, laws, ordinances, and regulations relating to this Agreement, as amended from time to time.
2. Each Institution has taken all action necessary for the approval and execution of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives.

Howard Community College

Notre Dame of Maryland University

By: Jean Svacina
 Jean Svacina, Ph.D.
 Vice President of Academic Affairs

By: Sharon Slear, Ph.D.
 Sharon Slear, Ph.D.
 Provost & Vice President for Academic Affairs

11/18/21
 Date

12/16/21
 Date