

**AGREEMENT FOR ACADEMIC EXCHANGE AND COOPERATION
BETWEEN
NOTRE DAME OF MARYLAND UNIVERSITY
AND
KYOTO NOTRE DAME UNIVERSITY**

The Presidents of Notre Dame of Maryland University and Kyoto Notre Dame University, desiring to develop academic exchange and cooperation in education and research between the two institutions, have agreed as follows:

I. The two institutions, based upon the principles of respect for each other's independence and of mutual benefit, will do the following activities:

1. Exchange of students
2. Exchange of professors and research scholars

II. In order to carry out the above-mentioned activities, a detailed plan follows:

A. OBJECTIVES OF STUDENT EXCHANGE

1. The objectives of the student exchange are
 - 1.) to give students opportunities to experience a culture different from their own, to broaden their view of the world, and to deepen mutual understanding.
 - 2.) to give students opportunities to learn the language of the host country.
 - 3.) to provide opportunities for students to undertake formal coursework at an accredited institution of higher education.

B. ADMISSION

2. Notre Dame of Maryland University agrees to admit qualified students and graduates of Kyoto Notre Dame University.
3. Kyoto Notre Dame University agrees to accept qualified students from Notre Dame of Maryland University, and to work out a program of study to suit their needs.

4. Each institution will be responsible for the selection of students to participate in the exchange, providing the students meet the admission criteria for the host institution. Notre Dame of Maryland University admissions criteria are appended to this document.

C. DURATION OF EXCHANGES

5. Students from Kyoto Notre Dame University will study at Notre Dame of Maryland University for a maximum of one year. Graduates may study for a second degree for as long as they need to achieve their goal.
6. Students from Notre Dame of Maryland University will study at Kyoto Notre Dame University for one semester or during the summer.

D. ACADEMIC PROGRAM

7. The exchange students enrolled as full-time students in the host institution will select courses under the same conditions as local students and will enroll in those courses on the basis of formal assessment and grading. Such successfully completed studies will be accepted at the student's home institution for credit in accordance with the regulations of the home institution.
8. For credit transfer between the two institutions, both institutions shall use the UCTS (UMAP Credit Transfer Scheme) of the UMAP (University Mobility in Asia and the Pacific) International Secretariat.

E. ENGLISH LANGUAGE INSTITUTE

9. (i) Students from Kyoto Notre Dame University are welcome to enroll in the English Language Institute (ELI) if they have not achieved equivalent to the score of 61 on the TOEFL-iBT exam. Such students should apply directly to the English Language Institute.

Current Kyoto Notre Dame University students who attend the English Language Institute are entitled to a 25% tuition discount for the duration of their studies in the ELI. In addition, the ELI will extend this tuition discount to any graduate of Kyoto Notre Dame University as long as they begin their studies in the ELI within six (6) months of their graduation.

Students from Kyoto Notre Dame University, enrolled in the English Language Institute and who successfully complete at least one semester of study, are eligible to receive credit at Kyoto Notre Dame in accordance

with the regulations of the home institution.

The English Language Institute offers five, eight-week sessions per year. Two are in the fall, two are in the spring and one is in the summer.

Approximate dates and deadlines are as follows.

Session	Application Deadline
Fall I	late August through mid-October (deadline in mid-July)*
Fall II	late-October through mid-December (deadline in mid-September)*
Spring I	late January – mid March (deadline in mid-December)*
Spring II	early April through mid May (deadline in mid-February)*
Summer	early June through late July (deadline in late April)*

*Application deadlines are six weeks before the start of each session. Please contact the office of the English Language Institute for exact dates.

(ii) The English Language Institute can customize special Language and Culture Immersion Programs that vary in length between two and six weeks. On these trips, participants study English and learn about American Culture while also exploring the local cities of Baltimore, Philadelphia, New York City and Washington, D.C.

F. ADVISOR

10. Each institution will accept responsibility for designating a faculty member to serve as an advisor to the exchange student(s).

G. FEES/COSTS

11. The exchange students are expected to pay tuition, room and board, and other necessary fees to the host institution. Transportation, medical care, books, passports/visas and all personal expenses will be the responsibility of the student. The student must make payment of necessary fees to her host institution as per rules of the institution.

H. SCHOLARSHIPS

12. Both institutions will grant one-third tuition scholarships to exchange students who are registered in the academic program. These scholarships will be applied to the students' tuition at the time of registration. English Language Institute students are not eligible for scholarships.

I. HOUSING

13. Students from Kyoto Notre Dame University enrolled at Notre Dame of Maryland University will be placed in college housing, with American roommates, if possible.
14. Students from Notre Dame of Maryland University will be placed in university housing at Kyoto Notre Dame University or in other available housing.

J. USE OF FACILITIES

15. The host institution will provide the exchange students with access to academic, athletic, and other facilities on a basis similar to that provided to its own students.

K. INSURANCE

16. Exchange students will need to purchase the health and casualty insurance required by each institution.

L. TRAVEL

17. The arranging of and payment for overseas travel as well as other travel, such as excursion travel, medical evacuation, or repatriation will be the responsibility of the students concerned.

M. REVISION OR RENEWAL OF AGREEMENT

18. Revisions to the agreement may be made by mutual consent of the two institutions. These revisions will become effective as of April of each year. If such revisions should take place, they will not affect students already engaged in study under the program.

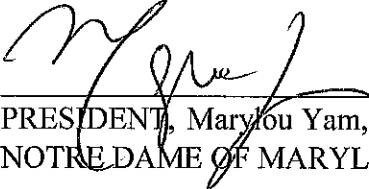
N. DURATION OF THE AGREEMENT

19. The agreement will go into effect from August 1, 2017 and will be renewed every three years by mutual agreement. The agreement, however, may be ended by either party, with a one-year advance notice of termination in writing. If such termination should take place, it will not affect students already engaged in study under the program.

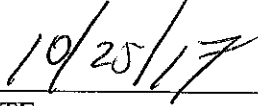
O. NOTICE

20. Any notice affecting the nature of this agreement shall be in writing and delivered by registered mail to the respective administrative office.


III. This agreement may be revised or terminated upon mutual consultation and consent between the two institutions.



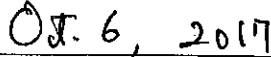
PRESIDENT, Marylou Yam, Ph.D.
NOTRE DAME OF MARYLAND UNIVERSITY



DATE



PRESIDENT, Masako Sanada, Ph.D.
KYOTO NOTRE DAME UNIVERSITY



DATE