

2019-20 Professional Development Opportunities

Notre Dame of Maryland University • Office of Human Resources
4701 North Charles Street • Baltimore, MD 21210 • (410) 532-5898 • Fax (410) 532-5785

RSVP is due one (1) week prior to Session Date

July 2019:

Date	Day of Week	Time	Location	Training Session
July 10	Wednesday	9 a.m. – 12 p.m.		Customer Service
July 19	Friday	9 a.m. – 12 p.m.	THE 204	Supervisor Session 1 of 5

August 2019:

Date	Day of Week	Time	Location	Training Session
August 2	Friday	9 a.m. – 12 p.m.	THE 204	Supervisor Session 2 of 5
August 8	Thursday	9 a.m. – 11 a.m.	UMB	Building Bridges Kickoff
August 16	Friday	9 a.m. – 12 p.m.	THE 204	Supervisor Session 3 of 5
August 19	Monday			Beginner to Intermediate Excel
August 28	Wednesday	1 p.m. – 3 p.m.	Board Room	Mission Orientation
August 30	Friday	9 a.m. – 12 p.m.	THE 204	Supervisor Session 4 of 5

September 2019:

Date	Day of Week	Time	Location	Training Session
September 5	Thursday	12:15 – 1:45 p.m.	GIB 400	Managing Your Strengths
September 12	Thursday	9 a.m. – 12 p.m.	McDaniel	Building Bridges – Session 1 of 7
September 13	Friday	9 a.m. – 12 p.m.	THE 204	Supervisor Session 5 of 5

October 2019:

Date	Day of Week	Time	Location	Training Session
October 1	Tuesday	9 a.m. – 12 p.m.		Customer Service
October 15	Tuesday	9 a.m. – 1 p.m.		Social Styles
October 17	Thursday	9 a.m. – 12 p.m.	UMBC	Building Bridges – Session 2 of 7

November 2019:

Date	Day of Week	Time	Location	Training Session
November 13	Wednesday	1 p.m. – 3 p.m.	Board Room	Mission Orientation
November 14	Thursday	9 a.m. – 12 p.m.	NDMU	Building Bridges – Session 3 of 7
November 19	Tuesday	9 a.m. – 12 p.m.		Staying Organized

December 2019:

Date	Day of Week	Time	Location	Training Session
December 12	Thursday	9 a.m. – 12 p.m.	Towson	Building Bridges – Session 4 of 7

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January 2020:

Date	Day of Week	Time	Location	Training Session
January 16	Thursday	9 a.m. – 12 p.m.	UMB	Building Bridges – Session 5 of 7

February 2020:

Date	Day of Week	Time	Location	Training Session
February 4	Tuesday	9 a.m. – 12 p.m.		Customer Service
February 13	Thursday	9 a.m. – 12 p.m.	MDIH	Building Bridges – Session 6 of 7
February 13	Thursday	12:15 – 1:45 p.m.	GIB 213	Managing Your Strengths
February 20	Thursday	9 a.m. – 12 p.m.		Dealing with Difficult People

March 2020:

Date	Day of Week	Time	Location	Training Session
March 6	Friday	9 a.m. – 12 p.m.	THE 204	Supervisor Session 1 of 5
March 11	Wednesday	1 p.m. – 3 p.m.	Board Room	Mission Orientation
March 19	Thursday	9 a.m. – 12 p.m.	UB	Building Bridges – Session 7 of 7
March 20	Friday	9 a.m. – 12 p.m.	THE 204	Supervisor Session 2 of 5

April 2020:

Date	Day of Week	Time	Location	Training Session
April 3	Friday	9 a.m. – 12 p.m.	THE 204	Supervisor Session 3 of 5
April 16	Thursday	11 a.m. – 1 p.m.	McDaniel	Building Bridges Graduation
April 17	Friday	9 a.m. – 12 p.m.	THE 204	Supervisor Session 4 of 5
April 22	Wednesday	9 a.m. – 1 p.m.		Social Styles

May 2020:

Date	Day of Week	Time	Location	Training Session
May 1	Friday	9 a.m. – 12 p.m.	THE 204	Supervisor Session 5 of 5
May 5	Tuesday	9 a.m. – 12 p.m.		Customer Service

June 2020:

Date	Day of Week	Time	Location	Training Session
June 10	Wednesday	1 p.m. – 3 p.m.	Board Room	Mission Orientation
June 18	Thursday	9 a.m. – 12 p.m.		Staying Organized