

**NDMU Middle States Steering Committee
November 17, 2014
12:00 – 1:00 PM**

Agenda

Reflection – Sister Margaret Ellen Mahoney

Welcome and Introductions – Sister Sharon Slear

Overview of Middle States, Self-Study, and Accreditation – Sister Sharon and Sister Margaret Ellen

Charge to the Members – Sister Christine De Vinne

January Launch, Self-Study Timeline and Work Groups – Sister Sharon, Sister Margaret Ellen

Steering Committee and Work Group Training – Kathy Doherty

Sharepoint – Warren Szelistowski

Meeting Dates and Times – Kathy Doherty

Any Other Business

NDMU Middle States Steering Committee

Charge to the Members

The steering committee has a vital leadership role throughout the self-study process. Careful attention has been given to appointing highly competent, well-respected, and committed individuals to this committee. Co-chairs have been selected who represent the mission, vision and institutional memory of the university, and were selected for their integrity, commitment to NDMU, and experience as leaders.

As members of the steering committee, you represent the campus community in your roles as faculty, student life professionals, and administrative personnel. You are here because of your individual roles at NDMU, as well your engagement in the entire university community. Each of you brings a unique perspective that will inform and enrich the university's internal review of itself, its processes, its challenges, and its victories.

To serve effectively on this committee, you must commit fully to the process and to the goal of institutional reflection and improvement. You must bring a broad institutional perspective that rises above your own department and discipline. You must be truthful but fair, challenging but realistic, and intentional but thoughtful in each aspect of your work on this critical taskforce. In exchange for your commitment, the university will allocate the time, resources and authority you need to carry out your duties; will support you in the work you do and the recommendations you develop; and will remain transparent and flexible as you complete this review.

In fulfilling your role on this committee, you will facilitate and lead the free flow of ideas, diverse positions, and difficult questions as you seek answers to those questions and identify both points of excellence and opportunities for improvement across each area of campus. You will represent NDMU at its best, and be unafraid to reflect, to question or to challenge.

In serving on this committee, you visibly assert your faith in NDMU, its mission, its vision, and its values. You also represent the best that we are, and the best that we can and will be. On behalf of the Board of Trustees, Dr. Yam, and the University at-large, I thank you for your willingness to serve, and officially charge each of you with ensuring that the Middle States self-study process is completed within the established timeline, founded on unshakeable integrity of process and action, and inspired by the tradition and charism of the founders, the School Sister of Notre Dame.

