Gaby Gator
4701 North Charles St.
Baltimore, MD 21210
410-555-1234
ggator1@live.ndm.edu

Professional Summary

Creative and versatile professional with over 10 years in communications and marketing experience.

Education

Notre Dame of Maryland University, Baltimore, MD   **Graduation Date: May 2016**
Major: Computer Information Systems
Minor: Spanish
GPA: 3.75

Professional Experience

Notre Dame of Maryland University, Baltimore, MD   **Feb. 2014 - Present**
Information Technology Department
Help Desk Assistant
- Set up information technology across campus
- Troubleshoot problems with computers, printers, and telephones
- Staff the telephone to address questions and schedule appointments

Pegged Software, Baltimore, MD   **June 2013 – Aug. 2013**
Data Analysis Department
Analyst
- Developed two algorithms in C++ to improve matches in the data
- Researched ways to improve algorithms and program functionality
- Searched program code for errors

Skills

- Microsoft Suite
- Java, C++, and Python
- Detail-oriented

- Data analysis
- Multitasking
- Fluent in English and Spanish

Honors and Awards

Notre Dame of Maryland University Dean's List   **June 2013 – Aug. 2013**