

Office of Financial Aid
2016-2017 Citizenship Worksheet

Name: _____
SSN (last four digits): ____ _

Phone Number: _____
Date of Birth: ____/____/____

The Office of Financial Aid has received your 2016-2017 Free Application for Federal Student Aid (FAFSA) and determined that additional information is needed regarding your citizenship status. Please visit the office with one of the **ORIGINAL documents** listed below for processing of your financial aid to continue. **Processing of your aid has stopped, and will not resume until all requested documents are received and reviewed.**

Please check the boxes that apply to you and bring in the appropriate ORIGINAL documentation to our office. We cannot accept copies. (See page 2 for other options.)

- I am a U.S. citizen**
- Proof of citizenship: (birth certificate, certificate of naturalization, U.S. passport, etc.)
- I am an eligible noncitizen**
- Permanent Resident Card (I-551)
 - Alien Registration Receipt Card (I-151 or I-551)
 - Conditional Permanent Resident Card with a Conditional Green Card (I-551C)
 - Arrival Departure Record (I-94) from the Department of Homeland Security
(*showing any one of the following designations*)
 - a. Refugee
 - b. Asylum Granted
 - c. Parolee
 - d. T-Visa Holder (T-1, T-2, T-3, etc.)
 - e. Cuban/Haitian Entrant
 - Holder of a valid certification or eligibility letter from the Department of Health and Human Services showing a designation of "victim of human trafficking"

You must possess one of the documents listed above to be eligible for federal aid. You are not eligible for federal or state financial aid if you are in the United States for one of the following designations:

- An F1 or F2 student visa
- A J1 or J2 exchange visitor visa or
- A G series visa (pertaining to international organization)

Signature: By signing this form, I certify that the information provided in reference to my citizenship status is accurate and true to the best of my knowledge.

Student Signature: _____ Date: _____

Other options:

If you are unable to bring the documents to our office, you may mail them (certified mail is recommended) to the Office of Financial Aid. After we review the documents, we will send them back to you via certified mail.

Recommendation for U.S. citizens:

To prevent this from happening in the future, you should update your status with the Social Security Administration (SSA) if you are now a U.S. citizen. Make an appointment at your local SSA office to do this. Your social security number will not change.