



Operation TEACH

Application Information and Checklist

www.ndm.edu/operationteach

Candidates must have received or be expected to receive a bachelor's degree by the summer following their date of application. Operation TEACH accepts individuals who have completed an undergraduate degree in education as well as those who have an academic background in a teachable subject area.

Operation TEACH must receive all application materials from perspective candidates by February 1st.

Application Checklist:

- ☐ Completed online application
- ☐ Current professional resume
- ☐ Essay responses to the two essay questions found below
- ☐ Official transcripts from each college or University attended
- ☐ Three completed recommendations submitted online

Candidates should complete and submit their online application form, recommendations, and resume through the provided [link](#) on the Operation TEACH website.

Essays: Please address each of the following questions in two separate essays. Each should be typed, double-spaced and approximately two pages in length.

1. Why do you want to teach in a Catholic school? Cite experiences that have influenced your decision.
2. What are your perceptions of living in a small, intentional Catholic community? Cite examples of the rewards and difficulties you have encountered living in community, including how you address conflict and/or disappointment.

Candidates should provide their references with the official recommendation form provided on their application page. **References** need to complete recommendation form and official recommendation letter. Candidates should then upload these directly to their online application page where letters of recommendation are marked.

Official transcripts can be sent directly to:

Grace McCarthy
School of Education, Operation TEACH Program
4701 North Charles St.
Baltimore, MD 21210
gmccarthy@ndm.edu

Transcripts may be sent through Parchment services as well. If sending through Parchment, please contact Grace McCarthy directly via email.

Information contained in a candidate's application may be shared in full or in part with school officials responsible for job placements. Candidates will be contacted for an initial interview once all application items are received and reviewed. Thank you!