***English Language Institute***

***Student Progress Report***

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| **Course: Writing** | **Level: 001** | **Session:** | **Date:** |
| **Student:** | **Instructor:** |

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| **001-A Student Learning Outcomes:**  | **awareness** | **imitation** | **dependence** | **independence** |
| Use a course management system, such as Joule or Canvas |  |  |  |  |
| Complete a sample form or application, such as job applications, school registration forms, medical forms, etc. |  |  |  |  |
| Write simple sentences and questions using correct word order |  |  |  |  |
| Use sight words and practiced vocabulary correctly in a written text |  |  |  |  |
| Use proper basic mechanics of capitalization and punctuation |  |  |  |  |
| Write a simple paragraph of 3-5 sentences on a single topic, a personal opinion or an experience, following a model |  |  |  |  |
| Write a note of personal introduction with phrases or short sentences |  |  |  |  |
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| **001-B Student Learning Outcomes:**  | **awareness** | **imitation** | **dependence** | **independence** |
| Write simple sentences and questions, with consistently correct word order and mechanics |  |  |  |  |
| Begin using coordinating conjunctions, like “but” and “and,” to write compound sentences, allowing for some errors |  |  |  |  |
| Use pre-writing strategies, including note-taking, outlining and graphic organizing, as part of the writing process |  |  |  |  |
| Write instructions or directions with some detail, following a model |  |  |  |  |
| Write short formal and informal emails related to familiar, everyday things |  |  |  |  |
| Write longer, more detailed paragraphs on a variety of familiar topics |  |  |  |  |

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| **Additional Teacher Comments/Feedback:** | **Grade:** | **Attendance:****+80% Y / N** |
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**awareness** = You watch Mom make a cake, ask questions and get explanations;

**imitation** = Your hand is on Mom's hand as she works. You follow her, get little jobs and try to be like her;

**dependence** = Mom is following you, standing over your shoulder. As you practice more, she moves away;

**independence**: It's your cake now. Mom could help you perfect it, but it's your decision.

