



NOTRE DAME
OF MARYLAND
UNIVERSITY

NDMU Student ID number

REGISTRATION FORM

IMPORTANT INFORMATION: This form will be processed on the day all required information is received. Changes are effective the date the form is received. If required signatures are not present, and/or you have an obligation to the University, you will not be enrolled.

Email form to registrar@ndm.edu

Semester to register:

Year

Last Name

First Name:

M.I.

Phone Number:

Date of Birth

Student completes this portion:

Staff use only:

	Course ID	Section	Course Title	#credits	Auditing	
ENROLL	Sample: ENG 412	90	Topics in Literature	3		<input type="checkbox"/> Closed course (reached capacity) Course name (Ex: ENG 412) _____ <input type="checkbox"/> Outside modality <input type="checkbox"/> Course overload (18+ credits) <input type="checkbox"/> International student approval <input type="checkbox"/> Pre-requisite waiver approval Course name (Ex: ENG 412) _____ Dean/Designee/Chair approval
	Course ID	Section	Course Title	#credits	Auditing	
DROP /WITHDRAW	Sample: ENG 412	90	Topics in Literature	3		Registrar office use only: 100% REFUND enroll/drop period 75% REFUND withdrawal period NO REFUND withdrawal period Processed by/Date:
	Course ID	Section	Course Title	#credits	Auditing	

By my signature, I acknowledge my responsibility for payment of the tuition and fees generated by this registration. I have read and understand the University policies with respect to payment, payment options, withdrawal and refunds as posted on the Registration Course and Exam schedules page of the website.

Refund schedule: refund dates are noted on the academic calendar at <http://ndm.edu/academic-calendar>. Refund and withdrawal policies can be found at <http://ndm.edu/business-office/tuition-fees>. **REGISTRATION FEE IS NON-REFUNDABLE.**

Financial Aid - Your award may be reduced if you receive financial aid and withdraw from classes.

I understand and accept the responsibility these changes will have on achieving my educational goals.

Student Signature

Advisor Signature