**Worksheet # 2**

**Prescription Processing**

**Learning Objectives**

1. List and describe each of the steps involved in processing a prescription (from prescriber order to patient administration).
2. Discuss the processing and dispensing of controlled substances.

**Preceptor:** Discuss this activity with the student and please sign-off in E-value that it has been accurately completed.

Medication Orders

1. List the components of a medication order.
2. Describe the journey of a medication order from prescriber to patient for each of the following types of medications. List the steps for processing the order including patient information review, calculations, and consequences if a step is missed.
   1. Standard oral medication
   2. IV medication
   3. Floor stock medication (i.e. obtained from floor stock or automated dispensing cabinet)

3. Describe the decisions a pharmacist has to make when filling a medication order and how an error in a medication order changes the prescription process (workflow).

4. Describe the record keeping procedure for medication orders at your facility.

5. Describe how the record keeping procedure for medication orders differs for controlled substances at your facility.