

NOTRE DAME OF MARYLAND UNIVERSITY

Emotional Support Animal (ESA) Agreement for University Housing at Notre Dame of Maryland State University

Student Name: _____
Student ID: _____
Cell Phone: _____
Housing Assignment
(Building & Room): _____
NDMU Email: _____
Type of ESA: _____
Name of ESA: _____
Description of ESA: _____

Emergency Contact For Emotional Support Animal (ESA)

Name: _____
Cell Phone: _____
Email: _____

Care and Supervision:

Care and Supervision (custody) of the animal is the sole responsibility of the Owner, _____ . There are several requirements the Owner must agree to in order to have approval for an ESA in University Housing.

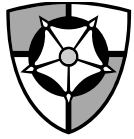
1. An ESA must be contained in the Owner's privately assigned individual living accommodations (room). Exceptions include taking the animal out for natural relief, transportation or exercise. _____
2. The Owner is responsible for ensuring the ESA is contained in their dorm room when the Owner is at classes or attending other activities. Crating of dogs and cats is not a requirement, but is a recommendation. When the ESA is transported out of the dorm room the ESA must be on a leash or transported in a carrier. _____
3. The ESA must be properly housed and restrained at all times (under the Owner's control) and the Owner shall not permit the animal to run loose or at large. If an ESA is found running loose, it will be subject to capture, confinement and immediate removal from University housing. _____



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4. An ESA may not be left overnight in University housing to be cared for by another individual other than the Owner. If the Owner is to be absent of the residence hall overnight the ESA must accompany the Owner. _____
 5. The Owner must provide contact information for alternate caregiver/emergency contact who will take responsibility of the ESA and remove it from campus should the Owner be unable to care for it. The contact must reside OFF campus and must be able to remove the ESA in a timely manner (pending on the needs of the ESA). Dogs must be removed within 6 hours and all other animals must be removed within 12 hours. In order to ensure immediate health and well-being, the University reserves the right to have the animal removed from campus housing. The University may have an ESA removed if it is not removed within the time limits provided. _____
Please provide name of emergency contact and contact info:
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6. The Owner is responsible for notifying Director of Housing and Residence Life and the Director of Accessibility and Health Promotion (Office of Disability Support Services) of any emergency situation in which the Owner is unable to care for ESA. Notification and removal of ESA must occur in timely manner appropriate for ESA needed care, but may not extend overnight in any case. Failure to respond in a timely manner may result in animal being removed by local Animal Control. _____
7. Notre Dame of Maryland University (NDMU), NDMU staff and NDMU students will not be required to provide food, care or additional space for ESA. This includes removing the animal during an emergency event and emergency personnel will determine whether to remove ESA. During an emergency situation, emergency personnel will not be responsible for the care, damage to or loss of the ESA. _____
8. The ESA is allowed only in University Housing only as long as it is necessary due to the Owner's disability. The ESA required vaccinations/licenses must be current and updated every year. The Owner is responsible to provide written notification to Disability Support Services when the ESA is no longer needed. Replacing an ESA must be a necessity because of the Owner's Disability. The Owner will contact Disability Support Services for procedures. _____
9. If the housing situation changes during the academic year, a new Roommate agreement form must be completed prior to the change. _____
10. The ESA must be housebroken or housed in appropriate cage/crate/etc. Pee pads are not permitted. _____



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11. The Owner is responsible for all cleaning tasks associated with the care of their ESA.

12. Owners are responsible for cleaning up after, containing and disposing of all animal waste. Litter boxes are required to have a lining in them for easy disposal. _____

13. ESA odor and waste must not exceed reasonable standards and should not be apparent outside the Owner's living space. _____

14. It is expected that owners of cats and dogs will follow procedures from their vet in regards to flea and tick preventative treatment. _____

15. The Owner of the ESA must follow current city, county and state ordinances, laws and/or regulations in regards to licenses, vaccinations, noise, restraint, dangerous animals and all other requirements mandated. _____

16. Vaccinations common for the ESA is required and documentation will be kept on file and be current. This documentation should be provided to the Office of Disability Support Services. Proof of rabies and license tags must be provided to Office of Disability Support Services. Dogs and cats must wear a license and a rabies vaccination tags at all times.

17. ESA's must have a clean bill of health from a licensed veterinarian. _____

18. The ESA must be well cared for at all times. Any suspected or observed issues related to mistreatment or abuse will be reported to appropriate authorities and the ESA will be subject to possible removal. _____

19. The ESA may not pose a direct threat to the health and safety of persons on the NDMU Campus, cause physical damage to property, or fundamentally alter the nature of University operations. State ordinance and local laws regarding animals apply. _____

20. Noise of the ESA must not exceed reasonable standards and should not create disruptions for other residents. Noise standards will be judged by residence life and could lead to possible removal of the ESA. _____

21. The Owner, not the University, is responsible for the actions of ESA including bodily injury or property damage. Owners are likely to be charged for additional cleaning and/or damage caused by the ESA. If damage or injury occurs the ESA is subject to removal.

22. Charges may occur for the Owner of ESA for damage beyond reasonable wear and tear. The Owner's living accommodations may be inspected for any fleas, ticks or other pests. The Owner will be charged for pest management if any treatment is deemed necessary.



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NDMU reserves the right to bill the Owner's account for any unmet obligations. The Owner will be responsible to treat the ESA in any infestation at their own expense.

23. Owners are responsible for the feeding and watering of their ESA in their own dorm room. The Owner is responsible for cleaning up after any mess incurred immediately. Mats should be placed on the ground before feeding. _____

24. Food needs to be in sealed bags and kept in Owner's room. Open bags of food could attract bugs. _____

25. Local groomers can be used for cleaning of ESA. The Owner shall not use sinks, showers or baths to clean ESA. _____

26. The Owner should keep ESA clean and free of odors. All messes must be cleaned up by Owner, including illness. _____

27. Dogs and cats that are not spayed are required to wear a diaper when they are in heat.

28. Conflicting disabilities with ESA's will be looked at on a case-by-case basis to consider all parties involved. _____

29. Failure to follow the aforementioned above may lead to removal of ESA. Grounds for removal may include but are not limited to: direct threat to health or safety of others, damage to property, unruly or disruptive behavior, health of ESA, Owner not cleaning properly after ESA and disposal of waste, disturbances caused to the University community, in cases of abuse or neglect, any fundamental alteration of the University program and when an Owner does not comply with this policy. _____

30. When it is determined that an ESA must be removed from the University the Owner will be notified and they will have 24 hours to remove the ESA from NDMU Housing.

31. Changes and additions to this form can be made at any point. Owners will be notified of changes. _____

I have read and understand the ESA Policies and Agreement and I agree to abide by the requirements applicable to Emotional Support Animals at NDMU. I understand that if I fail to meet the requirements set forth in this agreement NDMU has the right to remove the ESA from campus. _____

I give permission to the Director of Accessibility and Health Promotion, Office of Disability Support Services, and the Director of Housing and Residence Life to disclose to others impacted



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by the presence of my ESA (e.g., Residence Life staff, potential and/or actual roommate(s)) that I will be living with an ESA. I understand that this information will be shared with the intent of preparing for the presence of the ESA and/or resolving any potential issues associated with the presence of the ESA. _____

Signing and dating below is an agreement that the terms have been reviewed and agreed upon.

Owner of ESA

Date

Director of Housing and Residence Life

Date

Director of Accessibility and Health Promotion

Date

Notified staff regarding ESA and room # include:

All Residence Life Staff

Public Safety/Security

Facilities

Associate VP of Student Life and Dean of Students

***Print email notification and attach copy.