

Student Exchange Agreement
between Notre Dame of Maryland University
Baltimore, Maryland, United States
And
Universidad Internacional
The Center for Bilingual and Multicultural Studies
Cuernavaca, Morelos, Mexico

The purpose of this Agreement is to allow for the exchange of undergraduate students between Notre Dame of Maryland University (hereafter referred to as "NDMU") and Universidad Internacional (hereafter referred to as "UNINTER"), to provide for new cultural and intellectual explorations and broaden academic, professional, and cultural perspectives of the students of both institutions.

1. Definitions

In this Agreement, unless the content otherwise specifies, *Home Institution* shall mean the institution at which a student is originally enrolled and intends to graduate and *Host Institution* shall mean the institution at which a student is temporarily enrolled as a visiting *Exchange Student*. *Exchange Students* shall mean UNINTER students at NDMU or NDMU students at UNINTER.

2. Duration of Exchanges

Each institution agrees to exchange individual students for a semester or an academic year, ideally on a one-for-one basis.

3. Number of Students to be Exchanged

Both institutions shall attempt to achieve parity in the exchange of students. However, each institution should be prepared to consider a disparity in any given semester or year during the period of the agreement. Subject to the availability of suitable candidates, each institution shall accept one (1) undergraduate student from the other institution on the basis of the *Home Institution's* recommendation and according to the following guidelines:

Each university will accept one (1) *Exchange Student* each year. Both institutions will review the program annually to ensure a balance in the number of exchanged students. Standard lengths of stay for *Exchange Students* will be one semester or a full academic year. Two one-semester students will be counted as the equivalent of one full-year student. An extension of stay for an Exchange Student at the *Host Institution* must be officially approved by the *Home Institution* as well as the *Host Institution*.

4. Student Eligibility

The *Home Institution* will nominate students who are both academically and personally suitable for exchange abroad and that details of the students' academic background (including all required application materials for the *Host Institution*) as well as references will be provided to the *Host Institution*. The *Host Institution* reserves the right to make the final decision about admissibility.

5. Host Institution's Obligations

UNITER and NDMU agree to accept *Exchange Students* and enroll them as full-time non-matriculated students for a semester or academic year. Each institution will provide an orientation program, housing assistance, academic advising and other assistance to *Exchange Students*. *Host Institutions* will waive application and registration fees for *Exchange Students*.

6. Placement at the Host Institution

UNINTER students will be placed in the Women's College and/or the English Language Institute at NDMU. NDMU students will be placed in UNINTER's undergraduate programs or the Center for Bilingual Multicultural Studies. *Exchange Students* will be given full-time registration status at the *Host Institution* and accorded all rights and privileges commensurate with this status.

7. Academic Status

All students will remain enrolled as regular degree candidates at the *Home Institution* and will not be enrolled as candidates for degree at the *Host Institution*. Students are expected to maintain full-time status at the *Host Institution*.

8. Transcripts of Academic Records

The *Host Institution* will provide the *Home Institution* with the official transcript of the academic record of each *Exchange Student* upon completion of studies. Transcripts will be mailed within one month of student's return to the *Home Institution*. The granting of credits for studies undertaken at the *Host Institution* will be at the discretion of the *Home Institution* in accordance with its own policies and regulations.

9. Exchange Student Responsibilities

Exchange Students are required to observe the rules and regulations set forth by the *Host Institution* as well as all applicable immigration regulations and laws of the host country.

The *Host Institution* shall have the right to send an *Exchange Student* home if he/she violates the *Host Institution's* policies and rules. However, this right will not be exercised without prior consultation with the appropriate official of the *Home Institution*.

Exchange Students will be responsible for payment of tuition and related fees to their *Home Institution*, roundtrip travel, books and other materials, all living expenses in the host country and housing and meals during vacation periods during their exchange.

10. Health and Accident Insurance

All *Exchange Students* must be enrolled in a health insurance program applicable in the host country and take out additional medical evacuation and repatriation of remains coverage.

11. Dependents

The obligations of each institution under this agreement are limited to the *Exchange Students* and do not extend to *Exchange Students'* partners or dependents

12. Terms of Agreement and Amendment

Effective Date and Termination of Agreement

This agreement shall be in effect for three years (3) from the date of its signing. On the anniversary of the agreement, each institution will exchange a brief report indicating any student imbalances and/or other issues. This agreement may be amended, terminated or extended by mutual consent of both institutions for a period beyond its original date of expiration. Either party may terminate this agreement by serving written notice to the other party. Such termination shall take effect six months from the date of the written notice.

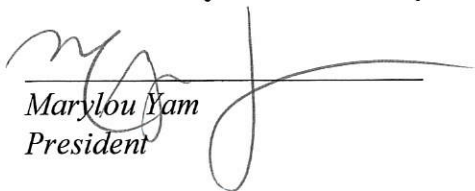
13. General

NDMU and UNINTER shall undertake all those measures that are seen as reasonable to give maximum effect to this student exchange program. Such action will include the exchange of academic handbooks and other appropriate materials.

Each party to the agreement will appoint an Exchange Officer who will be responsible for the coordination and administration of the exchange and notify the other institution of the responsible official following any personnel changes.

Signatures

**For
Notre de Maryland University**


Marylou Yam
President



**For
Universidad Internacional**

Universidad Internacional
Francisco Javier Espinosa Romero
President