



NOTRE DAME
OF MARYLAND
UNIVERSITY

SCHOOL OF PHARMACY

Admission Interview Cancellation / No Show Policy Addendum to 2014-2015 Catalog

Applicants, who decide to cancel an interview, must do so **one business day prior** to the scheduled interview. Cancellation notice must be reported to the Director of Admissions, Mr. Larry Shattuck (lshattuck@ndm.edu) by 12:00PM EST on the business day prior to the interview. Business days are considered Monday through Friday.

Due to the professional nature of pharmacy program interviews, the following policy will be enforced when an applicant cancels an interview after one business day (late cancellation), or fails to show up for a previously scheduled interview (no-show):

- Any late cancellation or no-show will have a note in the PharmCAS system, viewable by all pharmacy degree programs that an applicant have or will apply to, saying “Unprofessional behavior – Interview No-Show”
- Please note that emergency situations are exempt from this policy; however, an applicant still must notify the Director of Admissions, Mr. Larry Shattuck (lshattuck@ndm.edu) if the interview must be cancelled.