

E-Mail to: Registrar's Office  
registrar@ndm.edu



NOTRE DAME  
OF MARYLAND  
UNIVERSITY

## Name or Address Change Form

Submit the form in Person to Registrar's Office or email to registrar@ndm.edu. For Name change attach a copy of your Photo ID : Marriage Certificate, Drivers License or Social Security Card.

\*Student ID #: \_\_\_\_\_

**Personal Information**

**Fields with \* are Required**

Old Address/Name	New Address/Name
*Last Name : <input style="width: 90%;" type="text"/>	Last Name : <input style="width: 90%;" type="text"/>
*First Name : <input style="width: 90%;" type="text"/>	First Name : <input style="width: 90%;" type="text"/>
Middle Name : <input style="width: 90%;" type="text"/>	Middle Name : <input style="width: 90%;" type="text"/>
Street Address : <input style="width: 90%;" type="text"/>	Street Address : <input style="width: 90%;" type="text"/>
<input style="width: 90%;" type="text"/>	<input style="width: 90%;" type="text"/>
<input style="width: 90%;" type="text"/>	<input style="width: 90%;" type="text"/>
City : <input style="width: 90%;" type="text"/>	City : <input style="width: 90%;" type="text"/>
State : <input style="width: 15%;" type="text"/> Zip Code : <input style="width: 25%;" type="text"/>	State : <input style="width: 15%;" type="text"/> Zip Code : <input style="width: 25%;" type="text"/>
*Date of Birth : <input style="width: 15%;" type="text"/> Division : <input type="radio"/> ACC <input type="radio"/> GRD <input type="radio"/> WEC <input type="radio"/> WOM <input type="radio"/> FAC/STF <input type="radio"/> SOP	
*Last 4 Digits of SSN : <input style="width: 15%;" type="text"/> *Phone Number : <input style="width: 30%;" type="text"/>	
Alternate E-mail Address : <input style="width: 80%;" type="text"/>	
For account change notification, one-time use.	
*Signature : _____ *Date : _____	
An updated ID card will be produced for all name changes. Please visit IT Help Desk in Rice Hall to receive your updated ID card after you have been notified about account name change.	

**Registrar's Office Use :**

Date Received : <input style="width: 15%;" type="text"/>	Date Completed : <input style="width: 15%;" type="text"/>	Initials : <input style="width: 15%;" type="text"/>
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**Information Technology Use :**

Date Received : <input style="width: 15%;" type="text"/>	Date Completed : <input style="width: 15%;" type="text"/>	Track-It!# : <input style="width: 15%;" type="text"/>
New User Name : <input style="width: 30%;" type="text"/>	<input type="radio"/> @ndm.edu	<input type="radio"/> @live.ndm.edu
Passwords will remain unchanged		